

A factsheet presented to you by the NAC Literary Arts Team.

CDSA & THE LITERARY ARTS

Capability Development Scheme for the Arts (CDSA)

What is the Capability Development Scheme for the Arts (CDSA)?

The Capability Development Scheme for the Arts (CDSA) is a one-time scheme in support of artists and arts organisations during the downtime caused by the COVID-19 situation. The CDSA is available for a limited period to support arts self-employed persons and employees of arts organisations to upskill and grow capabilities through training programmes that take place in Singapore.

The application window is from 16 March 2020 to 15 June 2020, 5pm for training programmes that take place from 16 March 2020 to 30 September 2020. Please refer to the [NAC website](#) for more details about application.

Who is eligible to apply?

Arts organisations and self-employed persons (SEPs) are eligible to apply for the CDSA.

Eligible Party	Arts Organisations	Self-Employed Persons (SEPs)
Grant Cap	Up to 100% of programme fee, including absentee payroll, capped at \$10,000 per organisation for NAC Major Companies and Seed Grant companies, and at \$3,000 per organisation for other non-MCSG organisations	Up to 100% of programme fees, capped at \$600 per person
Who can apply?	<ul style="list-style-type: none">• NAC Major Companies and Seed Grant (MCSG) recipients that wish to send their employees for training are eligible• Non-MCSG organisations must be registered with ACRA or Registry of Societies, and must show that they have organised at least one public arts event / performance / visual arts exhibition / literary arts event in the last 12 months.• Collectives are not eligible.	<ul style="list-style-type: none">• SEPs and sole proprietors who are Singapore Citizens or Permanent Residents residing in Singapore and working in the local arts scene• SEPs' CVs must show work done in the arts and culture sector in the last 12 months.• Individuals are requested to be subscribers of the Arts Resource Hub, and will need to have done so in order to receive the CDSA reimbursement.

How is the CDSA different from the existing Capability Development Grant?

The Capability Development Grant will continue to be open for application even with the introduction of the one-time CDSA. The key differences between the two grant schemes are as follows:

	Capability Development Grant (CDG)	Capability Development Scheme for the Arts (CDSA)
Grant administration	Open for application three times a year.	One-time application period from 16 Jan 2020 to 30 Jun 2020.
Funding Level	<ul style="list-style-type: none"> For individuals, non-profit organisations or collectives: Up to 70% of supportable expenses For for-profit organisations: Up to 30% of supportable expenses 	<ul style="list-style-type: none"> Up to \$10,000 for MCSG recipients Up to \$3,000 per other arts organisations Up to \$600 per SEP
Applicant Eligibility	<ul style="list-style-type: none"> Individuals active in the literary scene but employed in non-literary companies can be considered. 	<ul style="list-style-type: none"> Informal groups/collectives are not eligible. Individuals who are active in the literary scene but are currently employed in non-literary companies may not apply under the SEP scheme.
Activity/Training opportunity eligibility	<ul style="list-style-type: none"> Activity can span up to 12 months. Grant award priority is given to training opportunities that pertain to strategic areas identified as lacking in the literary arts sector. 	<ul style="list-style-type: none"> Courses must take place between 16 Mar and 30 Sep 2020 Course must be administered by a provider from Singapore. Programmes must show relevance to the staff/individual's role in the arts and culture sector (e.g. staff of a literary publisher may take up a course for accounting or marketing).

Where can I find out what kinds of training programmes are supportable under the CDSA?

Priority will be given to training programmes that are aligned with the priority areas in the [Our SG Arts Plan \(2018 – 2022\)](#). They include: digital technology for art-making and outreach (e.g. data analytics, digital marketing); audience engagement (e.g. facilitation and engagement in the arts, teaching artistry, arts pedagogy); entrepreneurship and organisation capabilities (e.g. fundraising, branding and marketing, financial management, governance, intellectual property and legal).

Supportable programmes should be relevant to the work of the SEPs and the role employees perform in their organisations. More details of suggested programmes can be found on the [Arts Resource Hub website](#).

In the event that the training programme you are interested in falls outside the list of programmes, NAC is still prepared to consider support, so long as it is relevant to your role in the arts scene.

CDSA Course Suggestions for the Literary Arts Sector

Please note that this list is **not intended to be prescriptive nor exhaustive**. For more information, please refer to the respective organisation or training providers' websites. All dates stated are for 2020.

	Skill	Course Title	Provider	Start	End	Link
1	Editing	Editorial Project Management	Chartered Institute of Editing and Proofreading (Online)	Self-paced	-	https://www.ciep.uk/training/choose-a-course/editorial-project-management
2	Editing	Introduction to Fiction Editing	Chartered Institute of Editing and Proofreading (Online)	Self-paced	-	https://www.ciep.uk/training/choose-a-course/introduction-to-fiction-editing
3	Editing	Edit & Pitch Your Novel	Curtis Brown Creative (Online)	23 Apr	4 Jun	https://www.curtisbrowncreative.co.uk/course/edit-and-pitch-your-novel/
4	Editing	A Commissioning Editor's Guide to Working with Authors	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/a-commissioning-editor-s-guide-to-working-with-authors#how-to-enrol
5	Editing	A Copy-Editor's Guide to Working with Authors	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/a-copy-editor-s-guide-to-working-with-authors
6	Editing	A Copy-Editor's Guide to Working with Typesetters	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/a-copy-editor-s-guide-to-working-with-typesetters
7	Editing	Editing Fiction	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/editing-fiction
8	Editing	Editorial Style	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/editorial-style
9	Editing	Essential Editorial Project Management	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/item/editorial-proj-man
10	Engagement	Event Management	Republic Polytechnic	22 Jun	22 Jun	https://www.rp.edu.sg/ace/short-course/Detail/event-mgmt---tips-tricks-(2-days)
11	Engagement	Introduction to Storytelling I	Singapore Book Council Academy	18 Jul	18 Jul	https://academy.bookcouncil.sg/courses/detail/introduction-to-storytelling-i
12	Engagement	Introduction to Storytelling I & II	Singapore Book Council Academy	18 Jul	25 Jul	https://academy.bookcouncil.sg/courses/detail/introduction-to-storytelling-i-ii
13	Engagement	Introduction to Storytelling II	Singapore Book Council Academy	25 Jul	25 Jul	https://academy.bookcouncil.sg/courses/detail/introduction-to-storytelling-ii

	Skill	Course Title	Provider	Start	End	Link
14	Engagement	Creative Story Making – Introduction to Storytelling	Singapore Polytechnic	TBA	TBA	https://www.sp.edu.sg/pace/courses/course-type/short-modular/open-for/creative-story-making-introduction-to-storytelling
15	Management	Certified Agile Professional	National University of Singapore	16 Apr	17 Apr	https://scale.nus.edu.sg/programmes/executive-courses/leadership-management/certified-agile-professional
16	Management	Managing Change for Digital Transformations	National University of Singapore	11 May	13 May	https://scale.nus.edu.sg/programmes/executive-courses/leadership-management/managing-change-for-digital-transformations
17	Management	Leading with Big Data Analytics and Machine Learning	National University of Singapore	18 May	22 May	https://executive-education.nus.edu.sg/programmes/leading-with-big-data-analytics-machine-learning/
18	Management	Accounting & Finance for Non-Financial Managers	National University of Singapore	1 Jun	5 Jun	https://inetapps.nus.edu.sg/SACS/Course/Details/NUSEE-AFNFM/
19	Management	Data Analytics Deployment & Performance Monitoring	National University of Singapore	11 Jun	12 Jun	https://scale.nus.edu.sg/programmes/executive-courses/data-analytics/data-analytics-deployment-performance-monitoring
20	Management	Data Analytics for Managers	National University of Singapore	2 Jul	2 Jul	https://inetapps.nus.edu.sg/SACS/Course/Details/SLE-DAM/
21	Management	Certified Agile Project Management	National University of Singapore	27 Jul	28 Jul	https://scale.nus.edu.sg/programmes/executive-courses/leadership-management/certified-agile-project-management
22	Management	Growing Your Small Business	Singapore University of Social Sciences	6 Jun	13 Jun	http://www.unisim.edu.sg/courses/short-course/detail/cet137
23	Management	Finance for Non-Financial Managers	Temasek Polytechnic	14 May	15 May	https://www.tp.edu.sg/courses/part-time-courses/short-courses/exe-finance-managers
24	Marketing	Writing for Social Media	British Council	6 Jul	7 Jul	https://www.britishcouncil.sg/courses-business/workshops/written-communication/writing-for-social-media
25	Marketing	Digital Storytelling	Nanyang Polytechnic	6 Sep	6 Sep	https://eservices.nyp.edu.sg/all/course/cseDetails.jsp
26	Marketing	Digital Marketing Workshop	National University of Singapore	13 Jul	14 Jul	https://business.nus.edu.sg/mod/page/view.php?id=6
27	Marketing	NICF - Social Media Analytics	National University of Singapore	26 Aug	28 Aug	https://www.iss.nus.edu.sg/executive-education/course/detail/nicf-social-media-analytics-(sf)
28	Marketing	Tell Your Brand's Story: Create and Engage your Audience	Ngee Ann Polytechnic	4 May	5 May	https://www.np.edu.sg/lifelonglearning/Pages/Create-and-Engage-Your-Audience.aspx

	Skill	Course Title	Provider	Start	End	Link
29	Marketing	Content Management System for Social Media	Republic Polytechnic	11 May	13 May	https://www.rp.edu.sg/ace/short-course/Detail/content-management-system-for-social-media
30	Marketing	Digital Branding & Engagement Strategy for Small Business and Entrepreneurs	Singapore University of Social Sciences	6 May	6 May	http://www.unisim.edu.sg/courses/short-course/detail/CET143
31	Publishing	Manage Intellectual Property at a Strategic Level	Ngee Ann Polytechnic	7 Jul	14 Jul	https://www.np.edu.sg/lifelonglearning/Pages/Manage-Intellectual-Property.aspx
32	Publishing	Digital Publishing	Republic Polytechnic	11 Jun	12 Jun	https://www.rp.edu.sg/ace/short-course/Detail/digital-publishing
34	Publishing	Pricing	Singapore University of Social Sciences	11 Apr	11 Apr	http://www.unisim.edu.sg/courses/short-course/detail/cet228
35	Publishing	Managing Profitability	Singapore University of Social Sciences	15 Apr	15 Apr	http://www.unisim.edu.sg/courses/short-course/detail/cet229
36	Publishing	Introduction to Marketing	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/item/introduction-to-marketing-dl
37	Publishing	Introduction to Publishing	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/introduction-to-publishing
38	Publishing	Copyright Essentials	The Publishing Training Centre (Online)	Self-paced	-	https://www.publishingtrainingcentre.co.uk/courses/self-study/e-learning-modules/copyright-essentials
39	Writing	Flash Fiction Course	Creative Writing Ink (Online)	6 May	10 Jun	https://creativewritingink.co.uk/courses/flash-fiction-course/
40	Writing	Writing Short Stories	Curtis Brown Creative (Online)	30 Apr	11 Jun	https://www.curtisbrowncreative.co.uk/course/writing-short-stories/
41	Writing	Writing A Children's Picture Book	Curtis Brown Creative (Online)	14 May	25 Jun	https://www.curtisbrowncreative.co.uk/course/writing-a-childrens-picture-book/
42	Writing	Creative Nonfiction 101	Gotham Writers (Online)	12 May	23 Jun	https://www.writingclasses.com/classes/description/creative-nonfiction-101/online#152
43	Writing	Writing Books for Young Children	Lasalle College of the Arts	4 Feb	17 Mar	https://www.lasalle.edu.sg/short-courses/writing-books-young-children
44	Writing	Creative Writing: Poetry I	Lasalle College of the Arts	2 Apr	28 May	https://www.lasalle.edu.sg/short-courses/creative-writing-poetry-i-ii-iii
45	Writing	Creative Writing: Fiction I	Lasalle College of the Arts	8 Apr	27 May	https://www.lasalle.edu.sg/short-courses/creative-writing-fiction-i-ii
46	Writing	Introduction to Mystery and Suspense Writing	Lasalle College of the Arts	9 Apr	4 Jun	https://www.lasalle.edu.sg/short-courses/introduction-mystery-suspense-writing

	Skill	Course Title	Provider	Start	End	Link
47	Writing	Creative Writing: Non-Fiction II	Lasalle College of the Arts	5 May	23 Jun	https://www.lasalle.edu.sg/short-courses/creative-writing-non-fiction-ii
48	Writing	Creative Writing: Screenwriting	Lasalle College of the Arts	9 May	27 Jun	https://www.lasalle.edu.sg/short-courses/creative-writing-screenwriting
49	Writing	Creative Writing: Playwriting	Lasalle College of the Arts	9 May	27 Jun	https://www.lasalle.edu.sg/short-courses/creative-writing-playwriting
50	Writing	Creative Writing: Fiction II	Lasalle College of the Arts	3 Jun	22 Jul	https://www.lasalle.edu.sg/short-courses/creative-writing-fiction-ii
51	Writing	WritersLab 2020: Creating Episodic Content for TV and Online Platforms	Lasalle College of the Arts	3 Jun	14 Sep	https://www.lasalle.edu.sg/short-courses/writerslab-2020-creating-episodic-content-tv-and-online-platforms
52	Writing	Writing Malay Fiction: The Okky Madasari Way	Singapore Book Council Academy	4 Apr	5 Apr	https://academy.bookcouncil.sg/courses/detail/master-malay-fiction-with-okky-madasari
53	Writing	Picture Book Matters	Singapore Book Council Academy	18 Apr	26 Apr	https://academy.bookcouncil.sg/courses/detail/picture-book-matters
54	Writing	The Craft of Writing for YA Readers	Singapore Book Council Academy	20 Aug	22 Aug	https://academy.bookcouncil.sg/courses/detail/the-craft-of-writing-for-ya-readers
55	Writing	The Power Of Point Of View In Fiction With Maria Thomas	Spread the Word UK (Online)	23 Apr	3 Jun	https://www.spreadtheword.org.uk/events/online-course-the-power-of-point-of-view-in-fiction-with-maria-thomas/