



SINGAPORE PAVILION AMBASSADORS PROGRAMME APPLICATION

59th International Art Exhibition of La Biennale di Venezia

The 59th International Art Exhibition of La Biennale di Venezia (Biennale Arte 2022) will take place from 23 April to 27 November 2022. Established in 1895, it is the most established international contemporary art event and widely regarded as the most significant. This will be Singapore's tenth participation at this event.

The National Arts Council (NAC) is seeking individuals for the Ambassadors Programme at the Singapore Pavilion. A total of 10 Ambassadors will be selected for the Programme. The exhibition period will be divided into 5 periods of approximately 7 weeks each, with two Ambassadors assigned to each period.

The selected Ambassadors will be provided with accommodation and a daily stipend from NAC to subsidise their living costs in Venice during their time there. Additionally, NAC will provide travel insurances for the selected Ambassadors to ensure their welfare and safety during the trip.

Periods:

- Batch 1: 18 April 2022 to 1 June 2022 (44 days)
- Batch 2: 29 May 2022 to 17 July 2022 (49 days)
- Batch 3: 14 July 2022 to 1 September 2022 (49 days)
- Batch 4: 29 August 2022 to 17 October 2022 (49 days)
- Batch 5: 14 October 2022 to 1 December 2022 (48 days)

Ambassador's Work Scope and Responsibilities:

Ambassadors will undertake various duties including providing administrative and technical support at the Singapore Pavilion. They will assist in managing the reception for the Singapore Pavilion, along with the general care and maintenance of the Pavilion. Responsibilities include handling visitor enquiries, distributing brochures and catalogues to visitors, and conducting occasional tours of the exhibition for VIP guests.

NAC Provisions:

NAC will provide the following during the Ambassador's term:

- Accommodation in Venice;
- Daily stipend of €65 per day, per Ambassador for transport and living expenses in Venice;
- Travel insurance coverage; and
- Cost of COVID-19 tests when in Venice (if required by the Biennale organisers).

Ambassadors will be responsible for their own travel to and from Venice, Italy. Additionally, Ambassadors are responsible for their own expenses for pre-trip and post-trip quarantine isolation in Venice and Singapore respectively (if required), as well as COVID-19 tests before and after quarantine isolation, as required by the prevailing guidelines set out for entry into Italy and return to Singapore.

How to apply:

Applications must be accompanied by the following materials:

1. A completed Application Form (Annex A), including:
 - a. A Statement of Intent (approx. **500** words) outlining why you are interested in the Singapore Pavilion Ambassador Programme and how you will benefit from the programme (with reference to previous and current experiences which may be extra-curricular, work or study related).
2. Curriculum Vitae – max. **3** pages
3. A recent passport-sized photograph
4. At least **two** academic or professional reference letters
5. A valid COVID-19 Vaccination Report. (Refer to Annex B for sample)

Please submit all applications via email to: **VB_Singapore_Pavilion@nac.gov.sg**

Please address your email subject line in the following format:

- Application <Name> - Singapore Pavilion Ambassadors Programme

Eligibility:

Applicants must be Singaporean Citizens or Permanent Residents of Singapore.

All applicants must provide a valid COVID-19 Vaccination Report or Digital COVID-19 Certificate or equivalent that certifies vaccinated status (Refer to Annex B for sample).

Applicants must be vaccinated with the authorized COVID-19 vaccines, as approved by WHO and EMA:

- Comirnaty (Pfizer/BioNTech)
- Vaxzeria (Oxford/AstraZeneca)
- Moderna: mRNA-1273 (Spikevax)
- Jansen (Johnson & Johnson)

NAC will not except applicants who are vaccinated with vaccines other than those listed above.

Deadline for submission:

Please email your application by **Monday, 15 November 2021, 5:00pm (SGT)**. NAC will not be accepting hard-copy submissions.

Applicants are wholly responsible for ensuring all components of the application are received by NAC before the application deadline. NAC will not be able to accord any extension beyond this deadline.

Selection:

Applications are evaluated by an internal NAC panel. Only short-listed candidates will be invited for an interview. Applicants will be assessed on their:

- Ability to commit to the full duration of the 7-weeks programme
- Capacity to interact with visitors as representatives of Singapore
- Relevant overseas and extra-curricular experiences
- A keen interest in contemporary art and culture
- Ability to converse in Italian and/or another European language is an advantage

Notification:

Applicants will be notified of the outcome via email approximately 2 months after the close of application window.

Disbursement of stipend:

A lump-sum stipend will be disbursed to the Ambassadors for the full 7-week programme either through Telegraphic Transfer or GIRO.

Terms & Conditions:

- Ambassadors are required to commit full-time during the entire 7-week period and be present at the Singapore Pavilion during opening hours.
- Ambassadors will not engage in illegal activities and/or those which are disparaging or demeaning to Singapore, her government bodies, public institutions, and/or national leaders.
- Ambassadors will endeavour to represent the Singapore Pavilion and Singapore in the best possible light as cultural ambassadors.
- NAC reserves the right not to disclose reasons for the selection and/or rejection of any application, and to reject incomplete/late applications.
- Due to ongoing COVID-19 restrictions and guidelines, Ambassadors are wholly responsible for checking the specific travel requirements to Italy from their country of departure, and ensuring that they are able to fulfil all the required conditions for entry in time for the commencement for their term at the Singapore Pavilion.

For further information, please contact:

Fadhil Nasser

Manager (Sector Development, Visual Arts)

Tel: 69802682

Email: fadhil_nasser@nac.gov.sg

ANNEX A: APPLICATION FORM



NATIONAL ARTS COUNCIL
SINGAPORE

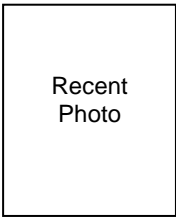
SINGAPORE PAVILION AMBASSADORS APPLICATION
59th International Art Exhibition of La Biennale di Venezia

Please complete this form in black type or written legible in PRINT to facilitate duplication. Please read the application guidelines before completing the form.

SECTION 1A – APPLICANT INFORMATION

Name (please provide your full name as in your NRIC): Mrs. Miss Mr.

Surname Given names I/C number



Date of birth:

dd/mm/yyyy Age

Nationality:

Singaporean

Permanent address in Singapore:

Permanent resident _____
(Please indicate nationality)

Block / house number & street name

Contact details:

Apartment / unit number (if any)

(_____) _____
Phone (Singapore)

Postal code

(_____) _____
Phone (Europe)

Residential address in Europe:

Email

Block / house number & street name

Apartment / unit number (if any)

City / Country

Postal code

SECTION 1B – Periods & Availability

Please indicate the periods during which you are able to commit your full-time availability:
(You may tick more than one period)

- 18 April 2022 to 1 June 2022
- 29 May 2022 to 17 July 2022
- 14 July 2022 to 1 September 2022
- 29 August 2022 to 17 October 2022
- 14 October 2022 to 1 December 2022

SECTION 2 – Statement of Intent

In one page (approx. 500 words), describe why you are interested in the Singapore Pavilion Ambassador Programme and how you will benefit from the programme (with reference to previous and current experiences which may be extra-curricular, work or study related).

SECTION 3A – SUPPORTING MATERIAL

Check that you have enclosed the following support material as specified in the guidelines, together with this application form:

- Completed Application Form (Sections 1 and 2)
- Curriculum Vitae – max. three pages
- One Recent Passport-Sized Photograph
- At least two Academic or Professional Reference Letters
- COVID-19 Vaccination Report

ANNEX B: SAMPLE OF COVID-19 VACCINATION REPORT



EXAMPLE OF PROOF COVID-19 VACCINATION REPORT



COVID-19 VACCINATION REPORT



Vaccinated

Effective from 11 Jun 2021

COVID-19 MODERNA (A-COV)

28 MAY 2021

BATCH NO.: [REDACTED]

FULLERTON HEALTH VACCINATION CENTRE @TAMPINES EAST
SINGAPORE

30 APR 2021

BATCH NO.: [REDACTED]

FULLERTON HEALTH VACCINATION CENTRE @TAMPINES EAST
SINGAPORE

All doses of the COVID-19 vaccine must be completed to achieve the best possible protection, and for the protection to be as long-lasting as possible. The vaccine has been assessed to be safe for use. However, just like other vaccines, you may experience some side effects such as headache, body aches, tiredness and soreness at the injection site, or fever. These usually get better after 1-3 days and may be a sign that your immune system is making a protective response against COVID-19. The vaccination records are derived from the computerised records of the National Immunisation Registry. This report is for your personal record only. To obtain an official vaccination certificate, please visit www.notarise.gov.sg



ANNEX C: AMBASSADOR PROGRAMME SCHEDULING

The Singapore Pavilion Ambassadors Programme is sub-divided into five periods of approximately 7 weeks each. Ambassadors will be working in groups of 2 during each period. Please refer to the schedule below:

Batch 1 & Batch 2:

				Apr-22		May-22					Jun-22			Jul-22				
				4	11	18	25	2	9	16	23	30	6	13	20	27	4	11
VB AMBASSADOR PROGRAMME	Start	End	Duration															
Batch 1	18 Apr 2022	1 Jun 2022	44 days			18							1					
Batch 2	29 May 2022	17 Jul 2022	49 days								29							17

Batch 3 & 4:

				Jul-22		Aug-22				Sep-22				Oct-22				
				11	18	25	1	8	15	22	29	5	12	19	26	3	10	17
VB AMBASSADOR PROGRAMME	Start	End	Duration															
Batch 3	14 Jul 2022	1 Sep 2022	49 days	14								1						
Batch 4	29 Aug 2022	17 Oct 2022	49 days								29							17

Batch 5:

				Oct-22		Nov-22				Dec-22					
				10	17	24	31	7	14	21	28	5	12	19	26
VB AMBASSADOR PROGRAMME	Start	End	Duration												
Batch 5	14 Oct 2022	1 Dec 2022	48 days	14								1			