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| --- | --- | --- | --- |
|  | **TAX INVOICE** | | |
| **<NAME/COMPANY OF FREELANCER>** | Date |  | |
| <Address Line 1> | Invoice No. | <unique invoice no.> | |
| <Address Line 2> | Quotation No./ Contract Ref. | <insert quotation no. or contract ref.> | |
| Contact No.: | Due Date |  | |
| Email: | GST Registration No. | <your gst registration no.> | |
| **Bill To:** | | |
| **<NAME/COMPANY OF HIRER >** | | |
| <Address Line 1> | | |
| <Address Line 2> | | |
| Contact No.: | | |
| Email: | | |

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| --- | --- | --- |
| **Description** | | **Amount S$** |
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| **SUBTOTAL** | |  |
| **GST** | |  |
|  | **TOTAL S$** |  |
| **Payment can be made to this bank account:**  Account Holder Name: <insert account holder name>  Account Number: <insert bank account number>  Bank Name: <POSB/DBS/OCBC etc.>  Cheques to be made payable to: <insert account holder name> | |
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**Thank You!**