

# CULTURAL MEDALLION FUND

*The Cultural Medallion, instituted in 1979, is the highest national arts accolade awarded to individuals in recognition of their artistic excellence and contributions in shaping the arts and cultural landscape in Singapore. Since 2001, funds have been set aside to support Cultural Medallion recipients' continuous artistic pursuit in making a positive impact on Singapore's arts and cultural development and engaging the wider community through their future projects.*

## Contents

About the Fund	2
Sharing Your Proposal	4
Processes and Timelines	5
Annex A – Terms and Conditions	6
Annex B – Funding Guidelines	8

Correct as of 6 June 2012  
NAC reserves the right to make changes to the contents of this document at any time, without prior notice.

## About the Fund

### OBJECTIVES

As part of the Council's effort in developing cultural leadership, it is envisioned that the Cultural Medallion Fund is a means to supporting Cultural Medallion recipients, as leaders in their respective fields, to champion the development of their artistic practice, pass on their knowledge to aspiring artists, and inspire the Singapore community through their practice both nationally and internationally.

The Cultural Medallion Fund can be used to support arts-related projects that meet **any** of the following objectives:

- Community Outreach (e.g., workshops with the community, community showcases)
- Artistic Development of Recipient (e.g., further studies, residencies)
- Knowledge Transfer and Development of Other Local Artists (e.g., mentoring younger artists)
- Profiling and Documentation of Recipient's Work, or Local Arts (e.g., publications, exhibitions, stage and film productions)

Examples of projects supported by the Cultural Medallion Fund include creation and presentation of new works, research and documentation projects, retrospective exhibitions, publications, mentoring, activities for people to take part in, and more.

### ELIGIBILITY

The Cultural Medallion Fund can be used by Singapore citizens and permanent residents who are Cultural Medallion recipients.

However, your proposal will not be considered if:

- you have already been awarded funding under the Cultural Medallion Fund before 2010.
- you have not satisfactorily completed and submitted reports for other grants;
- you have an outstanding debt with the Council.

**FUNDING QUANTUM**

Each Cultural Medallion recipient will be able to tap on a fund of up to \$80,000. This amount could be used for a single project or multiple projects over time. The amount awarded for each project will depend on the nature and scope of the project, as well as the amount of funds not utilized.

**ENQUIRIES**

If you have any enquiries about the Cultural Medallion Fund, you may contact:

Contact Person	Phone	Email Address
Ms Iris Toh	63469583	iris_toh@nac.gov.sg
Ms Nadiah Shahjohan	63469432	nadiah_shahjohan@nac.gov.sg

## Sharing Your Proposal

### 1. Develop a Project Proposal

Tell us about the project you want supported with the Cultural Medallion Fund in writing. There is no prescribed format for the proposal besides a recommended word limit of no more than 2,000 words. Feel free to express yourself in any way you prefer. Translations should be provided for proposals in languages other than English.

Your proposal should outline the following information:

- **Your Project and Making it Happen**
  - What is your project about
  - Which Cultural Medallion Fund objectives will your project contribute to and how will you achieve them
  - Who are your other project partners and what role do they play in carrying out your project
  - When and where will your project take place
  
- **Engaging the Public** (for projects involving showcases, research and outreach)
  - Who are the target participants for your project
  - How is your project likely to affect the people who experience it, or what is its wider impact on the arts and Singapore
  - How will you reach your target participants and the media

Please also look through **Annex A – Terms and Conditions**, and **Annex B – Funding Guidelines** as you develop your proposal.

### 2. Send in your Proposal

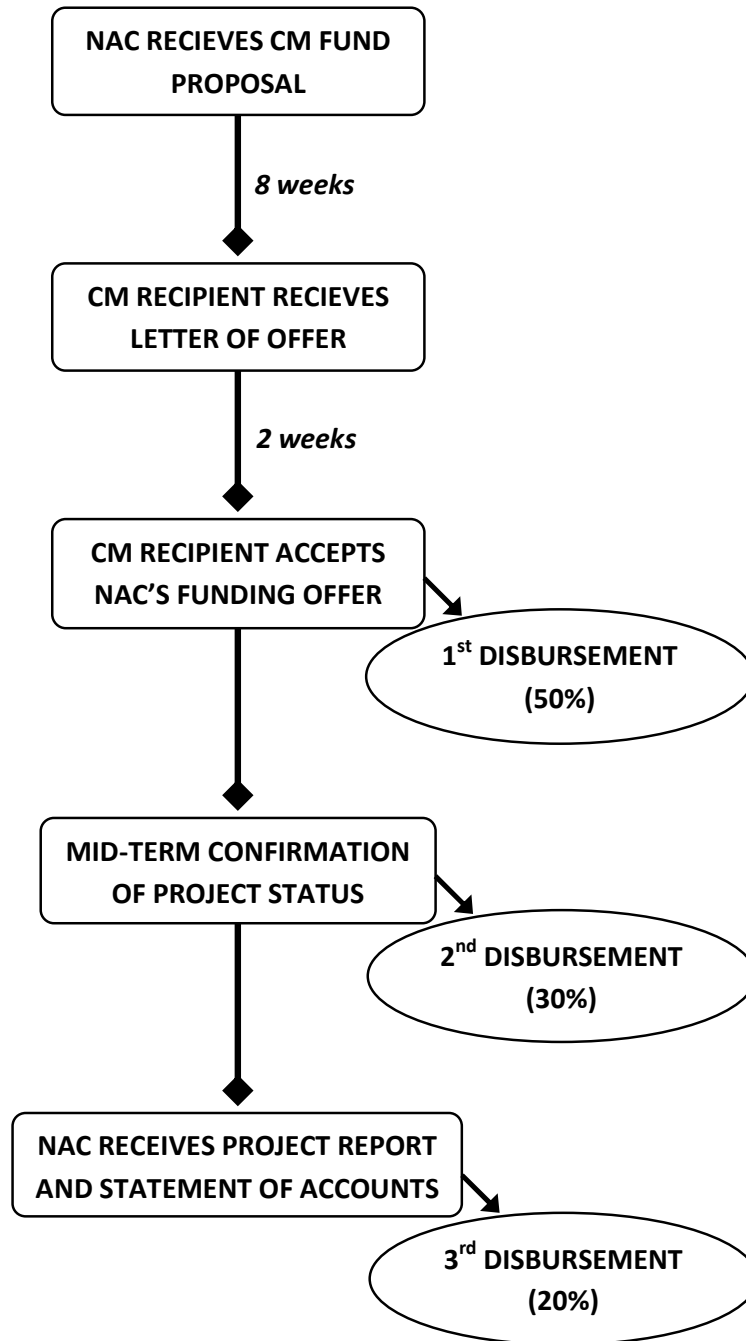
Please send your proposal, together with the Cultural Medallion Fund **Project Form** and **Budget Form** at least 8 weeks before commencement of your project to:

Cultural Medallion Fund  
National Arts Council  
90 Goodman Road  
Blk A #01-01  
Singapore 439053

## Processes and Timelines

The processes and timelines surrounding the project and fund disbursement are summarised below.

Please feel free to discuss any issues encountered in the process of developing your proposal or carrying out your project with the relevant NAC officer(s).



## Annex A – Terms and Conditions

- (A) NAC reserves the right to review, withdraw or suspend funding in full or in part thereof should any of the following conditions not be complied with:
- (i) NAC's support must be acknowledged on all related publicity materials. This includes printing of the NAC logo on said material.
  - (ii) Funds must be used for the project in accordance with the description given in the proposal to NAC. For any changes or postponement to be made to the supported project, prior written agreement, which will not be unreasonably withheld, must be sought from NAC at least **21** working days in advance of the project's original execution date. These changes include any changes in the programme, key artistic personnel, venue, and/or date of the project.
  - (iii) Unless otherwise indicated by NAC in writing, supported project must be completed within the proposed time-frame of the project or **two years** from the date of acceptance of the offer of funding, whichever is earlier. A project may not be postponed more than once. Any postponement and/or cancellation must be explained in writing.
  - (iv) A Project Report must be submitted **within two months** of the end of the project.
  - (v) As part of the Project Report the CM recipient must submit a statement of accounts accompanied by a declaration that the information submitted is true and correct. Supporting documents such as original invoices, receipts and ticketing statements may be requested for auditing purpose.
- (B) NAC also reserves the right to recover the full amount of the disbursed funds, should any of the following occur:
- (i) The project has been cancelled.
  - (ii) The proposed project which receives funding is changed significantly without prior written notification received by the National Arts Council.
  - (iii) The funds are not used for the purpose for which it is awarded.
  - (iv) Wrong and/or misleading information is provided in the proposal, either deliberately or otherwise.
  - (v) Illegal or negligent acts that occur during any point of the funded project, which will adversely affect the reputation of the National Arts Council, any government bodies, public institutions, national leaders or your person / organisation.

## Information on Cultural Medallion Fund

- (vi) Failure to deliver project outcomes within the stipulated timeframe agreed upon by the CM recipient and the National Arts Council.
  - (vii) Breach of funding conditions
  - (viii) Serious shortcomings in the project's progress or management
- (C) In the event of under-utilisation of the funds, NAC reserves the right to recall the unused portion.
- (D) The fund is not exchangeable for cash and is not transferable to other persons.
- (E) NAC may vary the terms and conditions of funding as it deems fit, but these will be made known to the CM recipient before the funding offer is accepted.

## **Annex B – Funding Guidelines**

### **ACTIVITIES NOT FUNDED**

While artistic merit is a key factor in funding decisions, as a government agency, NAC gives consideration to whether the project is potentially a negative influence to society. NAC will prioritise proposals that do not:

- (a) advocate or lobby for lifestyles seen as objectionable by the general public;
- (b) denigrate or debase a person, group or class of individuals on the basis of race or religion, or serve to create conflict or misunderstanding in our multicultural and multi-religious society;
- (c) undermine the authority or legitimacy of the government and public institutions, or threaten the nation's security or stability.

In addition, NAC will not accept proposals for projects which:

- (a) do not have a clearly defined arts component, including projects whose purpose or content are to promote religious or social causes other than excellence for the arts.
- (b) are by organisations constituted for non-secular purposes or held at religious venues (including event, theatre or auditorium spaces situated within places of worship).
- (c) have commenced prior to NAC's receipt of the proposal.

**If you are not sure as to whether your project is eligible for NAC funding, please speak to one of our NAC officers before putting in your proposal.**