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# Production Grant Mid-Term Status Report

# (for Documentation component)

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| **Date of Submission** | **Report Type**: Status Report Select Status Report Number |
| **Name of Artist** | **Name of Collaborators (*if any*)** |
| **Project Title** | **Conclusions\*\***  Project progressing according to plan.  Some manageable issues; delay expected.  Discussions with the Council required for serious issues. |

*\*Delete where inapplicable*

*\*\* Please indicate*

**DESCRIPTION OF PROJECT PROGRESS TO-DATE**

Based on the project progress, please update the following sections:

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| --- | --- | --- |
| **Research and Documentation Process** | **Status** | **Start & End Date** |
| *Briefly update on the development of your project. This includes key activities and milestones. Do also share any challenges you have encountered.* | *For each milestone, indicate if development is*  *i) According to plan or*  *ii) Ahead plan*  *iiii) Behind plan* |  |
| **Travel (*if applicable*)** | **Expected Outcomes** | **Start & End Date** |
| *In this section, please update on your travel itinerary, the reasons for undertaking the travel and the outcomes (if any).* |  |  |
| **Work Plan Schedule** | **Expected Outcomes** | **Proposed Start & End Date** |
| *In this section, briefly update on the further development of your project in the coming months. Please indicate and explain changes to your proposed work, timeline, mini-showcase etc.* |  |  |

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| ***For official use:***  Account Manager’s Name & Date:  Comments:    ­­­­­ |