



ARTIST-IN-SCHOOL SCHEME 2026

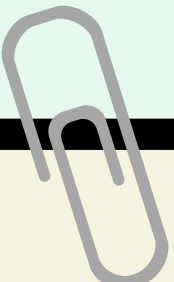
Application Guide for Teachers



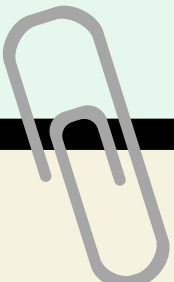
SCHEME OBJECTIVES

The AISS supports sustained partnerships between **Singapore Arts Professionals** and **schools**, to co-develop customised arts experiences that deepen students' engagement in and through the Arts.

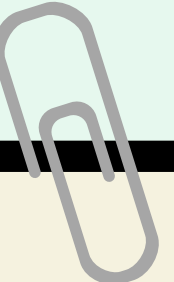
Projects should achieve one of the following objectives:



Deepen students' understanding and appreciation of various art forms



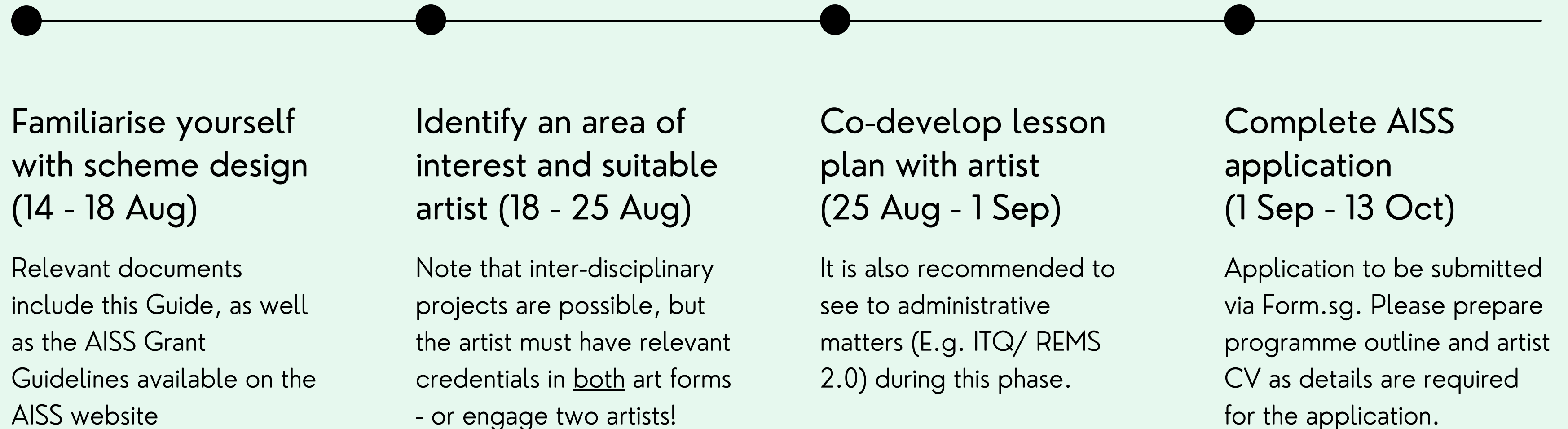
Develop students' awareness, skills and understanding of the non-performative aspects of the arts (E.g. choreography, lighting & sound design)



Support broader educational outcomes through the arts (E.g. engaging at-risk children and youth through the arts)

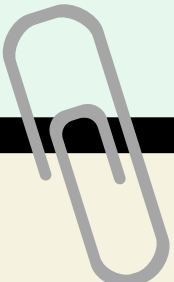
Schools may include a teacher-training component and/or presentation component.
More details are available at Artist-In-School Scheme | National Arts Council (nac.gov.sg)

SUGGESTED TIMELINE



Successful applicants will be notified in December 2025.
Note: AISS projects are to begin no earlier than 19 January (Monday) 2026.

SCOPING YOUR PROJECT



General Tips

- Begin with clear objectives and desired learning outcomes for your selected target profile
- Ascertain if the project will be fully in-person or blended
- Plan the project duration, with consideration to school calendar/ events the AISS project may be aligned to (E.g. school anniversary)
- Determine if the project will be multi-year/ combined with other schools



Lesson Plans

- Check that sessions are appropriately spaced out, with consideration to any self-directed learning or teacher-led sessions
- Note that projects should be at least 12 hours long per target profile for sustained interaction with the artist
- Customise the project for your target profile by considering scaffolding, pitching, and differentiation where appropriate



Administrative Matters

- Confirm that your shortlisted artist is able to commit to the identified time period, and that he/ she is registered on REMS 2.0
- Set aside sufficient budget for the project, including contingencies
- Should changes be made after project award (E.g. change in scope or timelines), update NAC promptly via email

APPLICATION EVALUATION

In order to award the grant, NAC needs to be able to envision the project clearly and be confident that the proposed artist is equipped to effectively run the programme. We will be looking at:

- a. **Suitability of Artist** (Art Form Expertise and Pedagogical Expertise)
- b. **Project Merit** (including pitching, differentiation, scaffolding, meaningful interaction with artist, demonstration of learning).

More details are available in the **AISS Grant Guidelines** document found at Artist-In-School Scheme | National Arts Council (nac.gov.sg).

Do familiarise yourself with the criteria as this will help you to to plan your project with greater ease.



FUNDING STRUCTURE

- The AISS Grant covers **up to 70% of supportable costs or \$15,000** - whichever is lower.
- The grant is disbursed in two tranches into your school's registered account:
 - First Tranche: Upon signing of Letter of Offer (80%)
 - Second Tranche: Upon project completion and submission of the Post-Project Report (20%).
- Supportable costs include artist fees and basic materials such as paint or clay. Transportation costs, meals, and assets (E.g. tablets, guitars, kilns etc.) are not supported under AISS.
- The Tote Board Arts Grant can be used to subsidise up to 50% of remaining supportable costs of project fees.



FUNDING STRUCTURE

- **[NEW]** From 2025, the AISS Grant is able to cover funding for **combined-schools projects**, with the aim of contributing to broader education outcomes such as social mixing and inclusivity
- AISS projects can be conducted for students across multiple schools, E.g. 2 primary schools + 2 secondary schools, SPED school + mainstream school.
- Combined-schools projects should be co-developed between all partner schools and artist(s), though one school should take the lead in coordinating the project
- Funding
 - Funding of combined-schools projects to be capped at combined schools' funding caps.
 - E.g. For a collaboration between a mainstream school and SPED school, combined funding cap would be \$15,000 + \$25,000 = \$40,000. For projects with SPED schools, projects will be funded up to 90% of qualifying project costs.
 - Funds will be disbursed to the coordinating school.

FUNDING STRUCTURE

Example Scenario 1:

Your school proposes a project that costs \$11,000 comprising of:

Artist fees: \$8,000

Material costs: \$3,000, of which \$1,000 is for purchase of stylus pens

Total unsupportable costs: \$1,000 (stylus pens are considered assets)

Total supportable costs: \$10,000 (\$8,000 artist fees and \$2,000 supportable material costs)

■ AISS Grant awarded: \$7,000 (up to 70% of total supportable cost of \$10,000)

■ **School pays**: \$4,000: \$1,000 unsupportable costs (stylus pens) + \$3,000 remaining supportable costs

\$11,000 - Total Project Cost

\$7,000 - AISS Grant Awarded

\$4,000
(stylus pens + remaining costs)

FUNDING STRUCTURE

Example Scenario 2:

Similar to Scenario 1, your school proposes a project that costs \$11,000 comprising of:

Artist fees: \$8,000

Material costs: \$3,000, of which \$1,000 is for purchase of stylus pens

However, your school wishes to tap on the Tote Board Arts Grant to subsidise 50% of **remaining** costs.

■ AISS Grant awarded: \$7,000 (up to 70% of total supportable cost of \$10,000)

■ School utilizes Tote Board Arts Grant to cover half of the remaining \$3,000 supportable costs: \$1,500

■ **School pays**: \$2,500: \$1,500 (remaining cost after Tote Board subsidy) + \$1,000 unsupportable costs (stylus pens)

\$11,000 - Total Project Cost

\$7,000 - AISS Grant Awarded

\$1,500

\$2,500

FAQ

Should I purchase NAC-AEP or apply for AISS?

Refer to the following to identify the best-fit scheme to support your project's design and learning outcomes:

NAC-AEP	AISS
Identified artist is an NAC-AEP instructor/ provider	Identified artist is not on NAC-AEP (E.g. practicing artist)
Shorter programmes generally spanning 1 – 8 sessions. Check with programme provider on comfort level to adjust programmes for length	Sustained projects from 12 hours per student group, across one to two years
Programme provider takes the lead on programme design	Project is fully customised and co-created by artist and teacher(s)
Programme does not include teacher-training	Programme may include a teacher-training component
Pre-approved and listed on directory	Requires NAC's approval of application and submission of post-project reporting documents

FAQ

Is there a list of recommended Arts professionals?

No. We believe that schools benefit from freedom to fully customise their AISS projects, including the choice of artist. As a starting point, teachers can refer to our NAC-AEP Directory for a sensing of Arts Educators currently active in schools. **Note that projects themselves should not replicate existing NAC-AEP,** though applicants are free to design customised programmes with the artists / arts groups on the directory.

Must I complete an ITQ if my project is above \$6,000?

Yes. Being awarded the AISS Grant does not exempt schools from MOE procurement procedures or from REMS registration. **It is advised for schools to complete the ITQ prior to applying for the AISS Grant.**

If the ITQ is completed after the Grant award, do note that in the unlikely scenario of a different artist being surfaced, NAC will not be able to conduct a reassessment. The Grant offer may have to be retracted in this case.

FAQ

My school calendar is not yet confirmed, so I am unable to lock down the dates. What should I do?

You should still identify tentative dates and submit them in Annex A (lesson plan). This ensures that the artist's time is respected, as he/she may be juggling other projects, and gives NAC a sense of the project period. However, if you need to amend the dates or project period, **please write in to NAC**. Please note that changes should be surfaced with a minimum of 1 month's notice, barring emergent circumstances.

Is it possible to engage a company rather than one specific artist? Can my project involve more than one artist?

It is possible to engage an artist who might be affiliated with a particular company, but **it is not possible to submit a company instead of an artist**. NAC assesses the CVs of specific instructors to ensure a minimum standard of proficiency; we are unable to do this if only company details are submitted. **Applicants may submit multiple artist CVs for evaluation** (E.g. inter-disciplinary projects involving artists across multiple art forms).

FAQ

What happens if my artist is unable to make it - can I engage a relief artist?

You may first consider **postponing the affected session or carrying out the session digitally**. If these are not possible, the artist may consider sending a replacement artist of similar credentials/ expertise. This arrangement is **not** advised if the artist will be absent for more than one session. In such cases, do **write in to NAC** to discuss alternative arrangements.

Can I edit the number of students or sessions after project confirmation?

Should circumstances evolve (E.g. tightened SMM) and your project scope require updates, **drop NAC an email request, clearly outlining the changes and rationale for them**. We'll get back to you after having obtained formal approval for the changes, or we will get in touch to discuss alternatives if the proposed changes are not feasible.

USEFUL LINKS

AISS WEBSITE

Refer to AISS Grant Guidelines document for a better understanding of scheme design.

REMS 2.0

Refer to webpage for information on instructor registration requirements.

CULTURAL MEDALLION & YOUNG ARTIST AWARD RECIPIENTS

Enquire with NAC's Cultural Medallion and Young Artist Award recipients if you feel they might be a good fit for your AISS project.

OTHER QUERIES

Can't find information you're looking for? Contact NAC Education Unit via email at nac_aep@nac.gov.sg. We're here to help!

