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| --- | --- | --- |
|  | **INVOICE** | |
| **<NAME/COMPANY OF FREELANCER>** | Date |  |
| <Address Line 1> | Invoice No. | <unique invoice no.> |
| <Address Line 2> | Quotation No./ Contract Ref. | <insert quotation no. or contract ref.> |
| Contact No.: | Due Date |  |
| Email: |  |  |

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| --- |
| **Bill To:** |
| **<NAME/COMPANY OF HIRER >** |
| <Address Line 1> |
| <Address Line 2> |
| Contact No.: |
| Email: |

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| --- | --- | --- |
| **Description** | | **Amount S$** |
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|  | **TOTAL S$** |  |
| **Payment can be made to this bank account:**  Account Holder Name: <insert account holder name>  Account Number: <insert bank account number>  Bank Name: <POSB/DBS/OCBC etc.>  Cheques to be made payable to: <insert account holder name> | |
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**Thank You!**