



NATIONAL ARTS COUNCIL SINGAPORE

Grant Application Guidelines

Arts Research and Development Grant

Welcome from the National Arts Council (NAC).

Thank you for your interest in the Arts Research and Development Grant. Please read this document carefully before applying.

We encourage you to contact the relevant NAC officers in the preparation of your grant application. Please refer to details within.

We strongly advise you to be complete in your grant application, especially your contact details. This is to enable us to contact you where clarification is required.

We wish you success with your application.

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Correct as of 3 February 2010

NAC reserves the right to make changes to the contents of this document at any time, without prior notice.

SECTION I – GENERAL INFORMATION

OBJECTIVES

- (a) To support well-defined research projects on arts and artists that are critical to Singapore's arts development. Projects should lead to significant advances in creativity, knowledge, insights, and understanding of arts in Singapore and be of interest and value to the arts community and wider public in Singapore.
- (b) To encourage arts and cultural research that results in new and innovative arts concepts and their transformation to reality.
- (c) To improve the breadth and depth of our knowledge of the arts in Singapore, especially those that fill an existing information gap identified by NAC.

WHO MAY APPLY

The Arts Research and Development Grant is open to local or foreign artists / non-profit arts organisations and arts researchers (individual or group) that have demonstrated ability to carry out or direct research through to its completion.

WHO MAY NOT APPLY

- (a) Applicants who have failed to submit project evaluation reports on the use of any previous grants received from NAC.
- (b) Groups or individuals undertaking research projects as part of academic research; undergraduate, postgraduate or doctoral studies; or school related projects are not allowed to apply
- (c) Market research companies and research institutes are not allowed to apply, but their services could be engaged as part of the research process by arts researchers who are applying for the grant.

ASSESSMENT CRITERIA

Eligible applications are assessed on the following criteria:

- (A) Impact on the Singapore Arts Scene**
 - Contribution to knowledge of the arts in Singapore
 - Value of research output to the arts community and public
 - Ability to meet NAC's research priorities.
- (B) Sound Research Objectives & Methodology**
 - Clarity of research objectives
 - Soundness of research methodology
- (C) Sound Financial, Project Management and Use of Resources**
 - Reasonable budget with other sources of funding/support.

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(D) Plan to Disseminate Research Findings

- Format of presenting research findings e.g. report, CDs, website, etc
- Platform(s) for disseminating research findings

(E) Track Record and Competency of Applicant and Researchers Involved

- Qualifications of applicant and researcher(s)
- Relevant experience of applicant and researcher(s)

Please refer to **Annex A** for activities not funded.

GRANT QUANTUM

The nature and scope of the project as well as the availability of funds will determine the grant quantum. The grant amount will be based on a reasonable estimate of the project and will usually **not** exceed 50% of qualifying costs.

There is no limit to the number of Arts Research and Development Grant applications an individual or organisation can submit. However, the sum total of Arts Research and Development Grants awarded to any particular organisation of individual will **not** exceed **\$25,000** in any financial year.

The maximum time the award is valid for is **two years**. All projects **MUST** be completed within that time frame.

GRANT DISBURSEMENT

Typically, grants will be disbursed as follows:

Disbursement Schedule		
1st	2nd	3rd
40% upon award of grant	30% at suitable milestone of project	20% upon submission of all project deliverables and when all project requirements and objectives have been met

SECTION II – APPLICATION PROCEDURE

SUBMISSION OF APPLICATION

Applications should be made online via NAC website at <http://www.nac.gov.sg>. Late and incomplete applications will not be processed.

The following information is required to support the application:

- (a) Brief history of organisation or curriculum vitae of the individual applicant and researcher(s) undertaking the project
- (b) Description of the proposed research project. Proposal should outline research objectives, scope, methodology, projected deliverables, timeline and key milestones of the project.
- (c) Description of current state of research in the field of the proposed project and the project's relevance to the development of arts knowledge in Singapore.
- (d) Breakdown of estimated budget required for the proposed project.

Upon submission of the application, the applicant is agreeable to the terms and conditions set out by NAC under this grant (as stated in Section III).

WINDOWS OF APPLICATION

Please refer to the NAC website for details on the application windows.

Late and / or incomplete applications will **not** be processed.

PROCESSING TIME

The estimated processing time from the closing date of application to notification of the outcome is about two months. Please refer to the **Application Process Flowchart** for details.

OUTCOME OF GRANT APPLICATION

The applicant will be notified of the outcome by mail.

For the successful applicant, NAC will offer a **Letter of Offer** stating the following:

- (a) Terms & Conditions of the grant; and
- (b) Performance measures and deliverables of the grant as proposed by the applicant, and accepted by NAC.

The **Letter of Offer** is a legal document requiring signed acceptance of grant terms and conditions by the applicant.

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This offer will be valid for two weeks, unless otherwise indicated by NAC in writing. During this time, the applicant must indicate acceptance by signing and returning the **Letter of Offer Reply Slip**, failing which the offer will lapse.

APPEAL

NAC's decision is final. NAC reserves the right not to disclose reasons for approving or disapproving an application.

Appeals against artistic appreciation and judgement will not be accepted. Cases will be reviewed only on grounds of:

- (a) Improper processing procedures, and/or
- (b) Inaccurate interpretation of the project by the grants officer.

Unsuccessful applicants must substantiate these claims with concrete evidence and reasons. Appeals must be submitted on a prescribed form **within two weeks** from the date of the letter of notification, and before the commencement of the project.

SECTION III – TERMS AND CONDITIONS

TERMS AND CONDITIONS

- (A) The applicant must declare other sources of funding for the project and related work that have been received or have been applied for. NAC must be notified of the progress of other applications.
- (B) NAC reserves the right to review, withdraw or suspend the grant in full or in part thereof should any of the following conditions not be complied with:
- (i) NAC's support must be acknowledged on all related publicity materials. This includes printing of the NAC logo on said material. Please refer to our website for details on how to use the NAC logo.
 - (ii) NAC must be informed of any changes to the proposed project at least **seven** working days prior to the project's original execution date.
 - (iii) Progress reports on the status of the research project, together with a full statement of accounts, must be submitted to NAC every six months or at appropriate stages of the research as stipulated by NAC.
 - (iv) A **final research report** must be submitted to NAC within **one month** from the completion of the research project. The final report should contain a detailed description of the project and should address the research background, research objectives achieved, scope, method, research findings, impact and implications, etc. The final report must be in a form suitable for public display and dissemination
 - (v) A Project Evaluation Report must be submitted online **within two months** of the end of the project. Failure to submit this report will result in the automatic disqualification of any future grant applications.
 - (vi) **Individuals and Organisations who receive a single grant below \$20,000** must submit a financial report with supporting documents or receipts (ticket stubs for ticketed events may be requested).
 - (vii) **Individuals and Organisations who receive a single grant equal to or above \$20,000** must submit a certified statement of accounts which has been externally audited by an accounting firm.
- (C) NAC also reserves the right to recover the grant(s) disbursed, should any of the following occur:
- (i) The proposed project which received funding is changed significantly without the prior written approval of National Arts Council.
 - (ii) The grant is not used for the purpose for which it is awarded.
 - (iii) Wrong and/or misleading information is provided in the application form, either deliberately or otherwise.

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- (iv) Illegal or negligent acts that occur during any point of the funded project, which will adversely affect the reputation of National Arts Council, any government bodies, public institutions, national leaders or your organisation.
 - (v) Failure to deliver project outcomes within the stipulated timeframe agreed upon by the applicant and the National Arts Council.
 - (vi) Breach of grant conditions
 - (vii) Serious shortcomings in the project's progress or management
- (D) In the event of under-utilisation of funds, NAC reserves the right to arrange for the recall of the unused portion.
- (E) The applicant or his researcher may be called upon to present his findings at NAC-organised seminars.
- (F) In the case where there is a publication resulting from the research project, applicants are required to submit a draft of the intended publication for review by NAC before publication.
- (G) Applicants are required to furnish NAC with copies of any resulting publication arising from the research project for the purpose of disseminating to relevant parties which NAC deems fit.
- (H) For projects funded by the Arts Research and Development Grant, the applicant must agree to the terms and conditions governing Intellectual Property Rights set out by NAC (as stated in Annex C).

ANNEX A – FUNDING GUIDELINES

GENERAL ACTIVITIES ELIGIBLE FOR FUNDING

The National Arts Council Grants budget is limited and priority will be given to well-defined research projects with clear outputs that will lead to an improvement of our knowledge of the arts in Singapore. Examples of projects that are eligible for funding include the following (*the list is not exhaustive*):

- (a) Academic-oriented research, including documentation
- (b) Market-oriented research, including surveys and benchmarking studies
- (c) Practice-oriented research

NAC's definition of research and development is concerned with both research processes and outcomes. The applicant must fully address both areas adequately in order to be considered eligible for support. The proposal must:

- (a) Define a series of research questions to be addressed or the problems that will be explored in the course of the research. It must also define its objectives in terms of answering those questions, or reporting on the results of the investigation.
- (b) Specify a research context for the questions to be addressed or problems to be explored. The applicant must specify why it is important that these particular questions should be answered or problems explored; what other research is being or has been conducted in this area; and how the research findings will fill an existing information gap, and improve the breadth and depth of our knowledge of the arts in this area in Singapore.
- (c) Specify the research methods for addressing and answering the research questions. The applicant must state how, in the course of the research project, he is going to set about answering the questions that have been set, or exploring the matters to be explored. An explanation of the rationale for the chosen research methods, and justification why this method(s) is/are the most appropriate means by which to answer the research questions is required.
- (d) Specify how the research project will lead to innovative outcomes. The research deliverables and how they will be disseminated to advance creativity, insights, knowledge and understanding should be clearly stated. Research output should be recorded in a form that is intelligible and accessible to as wide a public as possible.

This definition provides a distinction between **research** and **practice**. Creative output can be produced, or practice undertaken, as an integral part of a research process as defined above; but equally, creativity or practice may involve no such process at all, in which case they would be ineligible for funding from NAC.

The applicant should conduct some background research on the proposed research idea in preparation of a concise proposal for submission to NAC.

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The applicant should also demonstrate interest of other parties (such as government agencies, tertiary institutions, corporate sponsors and foundations) in the research project, either through funding support or endorsement.

ACTIVITIES NOT FUNDED

While artistic merit is a key factor in funding decisions, consideration is also given to whether the work would bring about other negative influences. As a public arts agency, NAC is obliged to prioritise financial support away from artistic projects which:

- (a) Erode the core moral values of society, including, but not limited to the promotion of permissive lifestyles and depictions of obscenity or graphic sexual conduct;
- (b) Denigrate or debase a person, group or class of individuals on the basis of race or religion, or serve to create conflict or misunderstanding in our multicultural and multi-religious society;
- (c) Disparage or demean government bodies, public institutions or national leaders, and/or subvert the nation's security or stability.

There are many activities that are beyond the scope of the Council's funding, regardless of their merit. NAC will not accept applications for the following research projects:

- (a) Projects that do not have a clearly defined arts component, including projects primarily aimed at promoting religious or social causes other than excellence for the arts.
- (b) Fundraising events.
- (c) Projects which have commenced prior to the application.
- (d) Major capital expenditure including refurbishment of buildings, office equipment, musical instruments.
- (e) Academic research and conferences and development of resources specifically for academic purposes.
- (f) Projects or theses undertaken as part of undergraduate, postgraduate or doctoral studies or school related projects.
- (g) Projects in which its principal research efforts are undertaken outside Singapore.
- (h) Projects already receiving funding or support from NAC (E.g. Singapore Arts Festival, Arts Education Programme).
- (i) Activities presented or owned by other public agencies.
- (j) Small-scale competitions or new group/book/CD launches with limited outreach.

Other restrictions specific to each grant scheme may apply.

If you are not sure as to whether your proposed project is eligible for NAC funding, please speak to one of our Grant officers before applying.

ANNEX B – BUDGET GUIDELINES

CHECKLIST FOR FINANCIAL ESTIMATES

Please budget carefully and make use of the prescribed budget sheet attached to the application form.

An accurate and well-presented budget is indicative of the administrative capacity of the applicant.

The following Qualifying Costs and Sources of Expected Income (where applicable) should be used as a guide when preparing your budget.

QUALIFYING COSTS

NAC will consider partial funding of the following qualifying costs:

(A) Material Costs

- Cost of data gathering / questionnaires, surveys
- Cost of stationery, postage, photocopying, printing
- Page charges, publication costs
- Recording media and storage media
- Documentation, archival, digital scanning of images, manuscripts, transcription or oral interviews
- General photography and processing
- Purchase / loan of reference materials, access to online archives
- Design and editorial
- Where possible, reference materials should be borrowed rather than purchased.

(B) Manpower Costs

- Honoraria for principal researchers
- Research assistants (full or part-time)

(Note: Living expenses of principal researchers are not admissible)

(C) Miscellaneous Costs

- Auditor/accountant fees
- Legal fees (Disclaimers, Licence to Use, Permissions, Warranties as to Copyright ownership, Confidentiality & Non-Disclosure, sponsorship and co-user contracts)
- Submission fees (journals)
- Costs for disseminating research project e.g. public presentations to appropriate audiences, showcasing of findings / elements of project in the media, publication in journals etc
- Overseas travel
- Conference fees

(Note: Overseas travel will be considered on a case-by-case basis, and only where there is strong justification. Travel budget will only cover economy class airfare)

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- (D) Equipment and hardware purchases are not admissible; however, projects which require the purchase of hardware which is deemed essential for the execution of the specific research project will be considered on a case-by-case basis.
- (E) Other non-qualifying costs include but are not limited to IT programmes and services such as computer software and internet connection; web-hosting; publishing of catalogue and books; and living expenses of researchers.
- (F) Applicants are advised to budget for future cost increases over the entire lifespan of the research project.

ANNEX C – GUIDELINES ON INTELLECTUAL PROPERTY RIGHTS

1. Introduction

1. These guidelines (“the IP Guidelines”) govern the treatment of Resulting Intellectual Property arising from research and development projects in the Arts conducted in Singapore (“Research Projects”) and are intended to complement the General Guidelines for the Arts Research & Development Grant (“the Arts R&D Grant”) issued by the National Arts Council of Singapore (“NAC”). While these IP Guidelines are meant to be as comprehensive as possible, NAC reserves the right to clarify issues which are open to interpretation and to change these IP Guidelines from time to time at its sole discretion.

2. Definitions

The following terms shall have the following definitions in these IP Guidelines:

- 2.1 **“Confidential Information”** means any information of a confidential nature disclosed (whether in writing, orally or by any other means) by NAC to the Researcher pursuant to the Research Project including without limitation computer codes as well as any copies or reproductions of such information in any form or medium and for any part(s) thereof. **“Confidential”** means that the information either in its entirety or in the precise configuration or assembly of its components is not publicly available.
- 2.2 **“Derivative Works”** means any works that are derived from, modified from or adapted from the Resulting Intellectual Property.
- 2.3 **“Know-how”** means any secret non-patentable or patented practical methods, techniques, improvements, experience, processes, specifications, recipes, formulae, materials, designs, plans, drawings, data or other technical information or knowledge.
- 2.4 **“Moral Rights”** means the inalienable rights of an author to be identified as the author of the work and to object to derogatory treatment of the work which amounts to a distortion or mutilation or is otherwise prejudicial to the honour or reputation of the author.
- 2.5 **“Researcher”** means the person or party who is the recipient of funding from the NAC under the Arts R&D Grant to carry out research and development in the Arts in Singapore.
- 2.6 **“Resulting Intellectual Property”** means patents, copyright, trade marks (registered or not), domain names, meta tags, design rights, Moral Rights, registered designs, rights in databases, unregistered designs, drawings, computer programs, petty patents, Know-how, trade secrets, test or development results, Confidential Information, business names, goodwill and any similar rights subsisting in any part of the world conceived or made by the Researcher as a result of the research and development activities under the Research Project and **“Intellectual Property Rights”** shall be construed accordingly.

3. Ownership

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3.1 Notwithstanding **Clause 3.2** below, the ownership of the Intellectual Property will be decided at the sole discretion of NAC before the commencement of the Research Project and indicated clearly in the letter of offer. The Researcher agrees to abide by all directions and instructions of NAC in this respect.

3.2 Public Applications

Where a Researcher has made an application for funding under the Arts R&D Grant, the Researcher and NAC may each have an equal, undivided share (as beneficial owners in common) in the Resulting Intellectual Property PROVIDED THAT:

- (a) the Researcher hereby grants to NAC a worldwide, exclusive non-revocable and royalty-free licence to use, market and to commercialise the Resulting Intellectual Property or to grant sub-licences to others to do so; and
- (b) NAC hereby grants to the Researcher a worldwide non-exclusive revocable and royalty free licence to use, market and to commercialise the Resulting Intellectual Property at any time three years after the date of the creation of the Resulting Intellectual Property, such licence being revocable by NAC giving reasonable notice in writing to the Researcher; and
- (c) the Researcher may not otherwise use, market or commercialise the Resulting Intellectual Property or procure, encourage or allow others to do so without the prior written consent of NAC, such written consent if any may contain conditions attached to the grant of any such licence; and
- (d) except as aforesaid in this **Clause 3.2** and subject to the right of the Researcher to publish in accordance with **Clause 6** below, the Researcher shall have no other rights in relation to the Resulting Intellectual Property.

4. Warranty

4.1 The Researcher undertakes and warrants that:-

- (a) all material in the Research Project and or in the Resulting Intellectual Property are completely original works or if containing the Intellectual Property Rights of any third party then the proper licence or consent must be obtained from such third party or its properly authorised representative;
- (b) any contemplated use of the Resulting Intellectual Property does not infringe or result in the infringement of Intellectual Property Rights or any other rights of any third party or does not misappropriate or constitute a misuse of any trade secret or other confidential or proprietary information owned by any third party

The Researcher further agrees that should any material in the Research Project or in the Resulting Intellectual Property contain the Intellectual Property Rights of any third party, then the Researcher is obliged to notify NAC of any proper licence or consent so obtained from such third party giving full details, and is also obliged to furnish evidence of any such licence or consent to the satisfaction of NAC upon the request of NAC.

4.2 If the use or commercial exploitation of the Resulting Intellectual Property Rights infringes the Intellectual Property Rights of third parties, the Researcher shall, at the sole discretion of NAC:

- (a) procure for NAC the right to use or commercially exploit the Resulting Intellectual Property Rights;
- (b) recommence the research activities and create new and equivalent non-infringing Resulting Intellectual Property;

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- (c) modify the Resulting Intellectual Property such that it becomes non-infringing but equivalent; or
- (d) destroy such infringing Resulting Intellectual Property and refund to NAC all and any funds received under the Arts R&D Funding Scheme.

5. Derivative Works

- 5.1 The Researcher hereby agrees to assign to NAC all Intellectual Property Rights arising from or in relation to any Derivative Works.

6. Publications

- 6.1 The Researcher may publish in reputable journals, conference proceedings or other publications or give presentations of details of the Research Project provided:-

- (a) the Researcher gives NAC in writing a copy of each proposed publication or presentation (each a "Publication") at least 90 days in advance of the intended date of publication or as otherwise agreed by NAC;
- (b) the actual text for publication is given to NAC and NAC reserves the right to edit the attribution of authorship and content of the text; and
- (c) either NAC approves the Publication or the Researcher deletes or modifies the portions of the Publication in accordance with the views expressed by NAC and re-submits to NAC for further approval, as appropriate.

- 6.2 Notwithstanding the Researcher's right to publish any Publication as provided for above, if the proposed Publication involves patentable subject matter, NAC reserves the right to delay the publication or public dissemination of the Publication or any part thereof for such period necessary to allow for a patent to be filed or for a final decision to be taken not to file a patent.

7 Moral Rights

- 7.1 The Researcher agrees to waive all Moral Rights arising from or in relation to the Research Project and any derivative works

- 7.2 The Researcher must acknowledge the support of NAC in all published materials associated with the Research Project.

8 Obligations of confidentiality

- 8.1 The Researcher shall keep confidential all Confidential Information received from NAC, including that which may prejudice NAC's ownership, use, exploitation or other interest in the Resulting Intellectual Property arising from or relating to the Research Project.

- 8.2 It is agreed that the transfer of Confidential Information shall not be construed as a grant of any right or licence with respect to the information delivered except as set forth herein or in a duly executed licence agreement.

- 8.3 The parties agree that the obligations of confidentiality contained herein shall not attach to information that:-

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- (a) are publicly available prior to the commencement of the Research Project or becomes publicly available thereafter through no wrongful act of the Researcher;
- (b) the Researcher is able to prove was known to the Researcher prior to the date of the disclosure or becomes known to the Researcher thereafter from a third party having an apparent bona fide right to disclose the information;
- (c) the Researcher is able to prove have been independently developed by the Researcher; and/or
- (d) the Researcher is obliged to disclose pursuant to an order of a court or tribunal of competent jurisdiction, provided that the Researcher promptly notifies NAC and cooperates reasonably with efforts to contest or limit the scope of such an order.

8.4 The Parties hereby agree that NAC may disclose Confidential Information of the Researcher to its employees and other professional and legal advisors for the time being as necessary.

8.5 The Researcher shall, at any time upon the request of NAC, return to NAC its Confidential Information.

8.6 Without prejudice to any other rights and remedies the Researcher acknowledges and agrees that a breach of the confidentiality obligations in this IP Guidelines may cause irreparable harm and/or damage for which damages alone may not be an adequate remedy. The Researcher hereby agrees that NAC shall be entitled to seek and obtain injunctive relief, specific performance or any other equitable relief for any such breach for any threatened or actual breach of the confidentiality obligations in these IP Guidelines by the Researcher or others for which the Researcher is responsible.

9 Other obligations of the Researcher

9.1 The Researcher may not:

- (a) use the Resulting Intellectual Property for any purposes otherwise than allowed under these IP Guidelines; and
- (b) reproduce the Resulting Intellectual Property whether as a whole or any part thereof in any medium print electronic whatsoever or assist, procure or encourage any third party to do the same.

9.2 The Researcher must report to NAC of any patents or royalties arising from the Resulting Intellectual Property and or the Research Project.

9.3 The Researcher hereby undertakes to indemnify NAC from and against any claims, liabilities, legal proceedings, obligations, losses, penalties and amounts paid in settlement and/or all legal costs incurred thereto suffered by NAC arising from or in connection with or as a result of :-

- (a) the acts omissions and/or breach of any of its obligations under these IP Guidelines; and
- (b) allegations that the material in the Research Project and/or any use of any research material or of the Resulting Intellectual Property or any part thereof infringes the Intellectual Property Rights of any third party.

9.4 The Researcher further undertakes to pay the rate of all royalties (*agreed between the parties*) arising from the commercialisation of the Resulting Intellectual Property and or Research Project (whether or not declared under Clause 9.2 above) to NAC. Any royalties

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received by NAC in respect of this Research Project will be paid back into the Arts Research & Development Fund. Any payment in respect of any royalty payment due under this Clause 9 from the Researcher to NAC that remains unpaid shall constitute a debt due and payable to NAC.

10. Infringement

10.1 NAC shall, at its own expense and sole discretion, manage any claim or conduct any legal proceedings (whether to defend any allegation of infringement or to enforce its rights under these IP Guidelines and including settlement and appeals) in relation to the use marketing or commercialisation of the Resulting Intellectual Property Rights as contemplated under these IP Guidelines PROVIDED that:-

- (a) The Researcher makes available forthwith to NAC all information he has in his possession in relation to the Research Project, the Resulting Intellectual Property;
- (b) all warranties by the Researcher set out in Clause 4 above remain true;
- (c) the Researcher undertakes to provide all assistance and co-operation necessary to enable NAC in the conduct any legal proceedings; and
- (d) the Researcher may not compromise, settle or enter into negotiations with any third party in respect of any claim or proceedings.

10.2 If any of the warranties by the Researcher under Clause 4 turn out to be false or inaccurate then Researcher shall share the responsibility for the cost of any such legal proceedings to the extent determined by NAC.

11. Assignability

11.1 The Researcher may not assign, novate, create a security interest, mortgage, sell, delegate, sub-licence or otherwise transfer any of its rights in the Resulting Intellectual Property and/or its obligations under these IP Guidelines to any third party without the prior written consent of NAC. Any such assignment or transfer made in contravention of this **Clause 11.1** shall be invalid and shall have no binding effect on NAC.

11.2 NAC may assign or otherwise transfer any of its rights subsisting in any Resulting Intellectual Property to any successor entity for the purposes of any merger, corporate consolidation or re-organisation including pursuant to any instrument having the force of law in Singapore.

12. Dispute Resolution and Governing Law

12.1 Any dispute or disagreement arising in relation to these IP Guidelines or the rights and obligations of the parties hereunder (a "Dispute") shall be resolved in the first instance by amicable discussion.

12.2 Any Dispute which cannot be resolved by amicable discussion within a period of 45 working days may be referred by either party to arbitration in Singapore in the English language by a single arbitrator in accordance with the rules of the Singapore International Arbitration Centre currently in force.

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- 12.3 The provisions of these IP Guidelines are governed by and interpreted in accordance with the laws of the Republic of Singapore for every purpose and the parties hereby agree to submit to the non-exclusive jurisdiction of the Courts of Singapore.